



**General Membership Virtual Meeting Minutes**  
**Thursday, January 8, 2026 - 7:00 PM**

**Agenda:**

[https://docs.google.com/document/d/1V1qOW\\_nBEzP9hQIVyAjPs6RrY3x6RpeJE6yn1ZxAF1k/edit?tab=t.0](https://docs.google.com/document/d/1V1qOW_nBEzP9hQIVyAjPs6RrY3x6RpeJE6yn1ZxAF1k/edit?tab=t.0)

**Call to order:** 7:03pm, Stacey Shick Samuels  
(45 participants at time of call to order. 4 of which are PTA Board members)

**Approval of minutes**

Motion to approve minutes: Adia Tucker  
2nd motion: Tara Keeley  
Minutes approved.

**Treasurer's Report:** Jin Qiu

As of end of December:

	<b>PTA</b>	<b>Afterschool</b>	<b>Total</b>
Opening	\$ 32,390.69	\$ 215,670.50	\$ 248,061.19
Income:	\$ 5,006.24	\$ 48,309.79	\$ 53,316.03
Expenses:	\$ (9,294.15)	\$ (107,254.25)	\$ (116,548.40)
Ending	\$ 28,102.78	\$ 156,726.04	\$ 184,828.82

**Principal/Parent Coordinator Report:** Ms. Wong

- All administration and staff at AEA wishes a happy new year to all of our families!
- Kindergarten applications are open and the end date is Jan 23. Offers are to be released on March 31st.
- Pre-K applications will open on 1/14 and close 2/27 - and offers will go out on May 12.
- 6th grade applications are now closed. Offers to be released 4/15.
- Go to your myschools account or DOE for enrollment help.
- State testing of 3rd - 5th grades:
  - Math date has changed - it will now be May 4th & 5th
  - ELA testing will be on April 22 & 23
  - 5th grade only will have Science testing on May 13
  - The school will be sending more information about an orientation for parents with more state testing information. Stay tuned in the coming weeks/month for that communication.
- It is sick season! If your child is ill, and especially if they have a fever, please keep them home. Notify your teacher if your child is ill. The school nurse will be send kids home if they come to her office with a fever or vomiting.
  - Please discuss with your child about washing hands frequently. The school is also trying to keep main traffic areas clean and wiped down often.
- There will no longer be early pickups from school after 2pm due to staffing needs for regular dismissal at 2:25-ish.
- Picture Retakes will be ready to view on Monday 1/12
  - The order deadline for our fundraiser is Monday 1/26. Help us meet our fundraising goal!!

- Parent Coordinator Position: someone has been selected! They are still going through the full hiring/paperwork process, which takes time, but the school is hopefully going to be announcing the person soon.

### **Presidents Report:** Stacey Shick Samuels

An overview of things to come and save the dates for the remainder of the year:

- On **February 11th**, the PTA is sponsoring a Lion Dance to celebrate the Lunar New Year. All grades will get to participate in some capacity.
- Thursday, **February 12th** is our next PT meeting and will be **in person!** Please join us at the school for this meeting as we need to establish a nominating committee for the May elections.
- **February 28th** is our AEA night ice skating event at World Ice Arena (more details to be given further down in the agenda)
- In April - there will be a scholastic book fair - We have done our book fair through Kew & Willow the past several years, but this year we have decided to try one through Scholastic.
  - We are hoping that our April PTA meeting will be in-person, overlapping with the book fair, giving parents a chance to come shop before the PTA meeting!
- May is a busy month! We will need a lot of volunteers to help out with events, such as Teacher And Staff Appreciation Week.
- May 6th is the 5th grade trip to see The Lion King on Broadway
- May 14th will be our PTA elections for next year. We need to start thinking about who will take over. Reach out to us if you have any interest, questions, or want advice on the best way to get involved!
- Late May - we will have our community night at a Mets game.
- In June we will start sales for school supplies for next school year (2026-2027)
- June also will have a Kona Ice day, sponsored by the PTA.
- The PTA will adobe purchasing the daily planners for next year that are used by 2nd - 5th grades.

\*There is a question about using Kew & Willow local book store instead of Scholastic for the book fair. It was explained that the Kew & Willow pricing was starting to get a bit expensive, and we decided we wanted to try something different for this year. We are considering doing a separate fundraiser with them.

### **Old Business**

- Future Meetings - In Nov. we had our first in-person meeting, and then in December we were back on zoom discussing how to conduct meetings moving forward. There was a strong preference of people wanting a mix of in-person and zoom for future meetings.
  - The PTA board is proposing to do Feb/April in person. March, May, & June over zoom, with elections happening over zoom to allow for more people to participate.

\*There is a motion to approve this meeting schedule (Feb & April in person) by Tara Keely.

\*2nd motion by Kiki

There is a vote.

Motion passes.

- At the last meeting two committees were formed: Fundraising and Traffic Safety.
  - Fundraising committee is already active and helping plan spring fundraisers.
  - Traffic Safety will be discussing ways to make it safer around our school during drop off and pick up times.
- Stomping Ground Picture Orders - deadline is January 26th! - we need to meet our threshold by then or we don't make any money!
- The **Annual Appeal** is still ongoing. We heavily rely on this fundraising to help with the steady expenses year over year. Please consider giving if you haven't yet.
- [Minted.com](https://www.minted.com) - we have an ongoing discount code that can be used year round!

- Code is FUNDRAISEPS303 - you get 20% off and the PTA gets 10%
- Oliver's Labels - <https://www.oliverslabels.com/ps303> - we get 10% back on all orders!
- Lost & Found - please check the L&F posts often, even if you aren't aware of anything missing. We will be donating items that aren't picked up in a timely manner.

### **New Business**

- AEA Ice Skating night will be 2/28 - \$17 for tickets for anyone skating. If you are coming to watch and not skate, you do not need a ticket.
  - We are checking to see if skate aids will be available for families to use.
- The Lion Dance for the Lunar New Year will be at the school for the students on 2/11 - all grades will participate in some capacity.

### **SLT Report:** Latrice Pelissier

- The last SLT meeting was Wednesday. This month in January we are focusing on our CEC goals for the year. (background was given on our measurable SMART goals)
  - Goal #3 was the focus for this month, which is centered around SEL/Social Emotional Learning. Turbobo the SEL teddy bear has been piloted in some of the classrooms already. It is a curriculum that aligns with the SEL curriculum in place.
  - Monitoring to see if there is improvement with incident reporting going down. There will be a survey in place to see what adjustments need to be made.

\*A question about if the Turbobo dog is being sanitized with so many people using it. It is a washable dog.

### **ASP Report:** Heather Hernandez on behalf of the ASP Committee

- ASP offer letters for spring went out and waiting for responses from families.
- Those enrolled in spring have until Jan. 11 to complete their class ranking form.

### **ABC Report:** Simone Dornbach

- Two events upcoming:
  - Book club is meeting on Wed Jan. 14 at 8:30p - we will be discussing our book "Minor Feelings" chapters 3 & 4. All are welcome.
    - Emails have currently only been sent to those who have expressed interest, but if you want to join please email the ABC: [303racialequity@gmail.com](mailto:303racialequity@gmail.com)
  - On Sunday Jan. 25th there will be an outing to the Harlem Museum for one of their "Studio Sundays." These are free events for families with art making, story time, gallery tours, etc. Meet time is 11am. Please RSVP to the committee, but also get your ticket in advance directly from the museum website.
  - There will be a Shadowbox Theatre performance for the Pre-K on February 12th.
  - Looking into other programming for other grades.

Last comment RE: OMNI Cards. If you have questions about your eligibility and the details, please reach out to the school and ask for details. You have to live outside of a certain radius of the school to be eligible.

Our next PTA meeting will be **IN PERSON** on Thursday, February 12. **Please join us!**

Meeting adjourned 7:47pm.