



**General Membership Virtual Meeting Minutes
Thursday, June 12, 2025 - 7:00 PM**

Call to Order at 7:11pm - President Kiki Blazevski-Charpentier

Quorum

Review/Motion to approve minutes from November meeting - President Kiki Blazevski-Charpentier

- [May 8, 2025 Meeting Minutes](#) - Motion carries for approval of minutes at 7:21pm with no changes.

President's Report - provided by Kiki Blazevski-Charpentier

- **Summary of Recent Events**

- Final Exec. Officer Meeting took place on 6/3/2025
- D28 President Council Meeting began today (6/12) at 6:30pm
- *1st Day School Supplies* - must be ordered by July 1st if you plan to use this vendor. This is also a fundraiser for our school.
- Merchandise Table for the 4th Grade Finding Nemo production was a success. Lots of great themed homemade treats and items (bracelets/keychains/pins/etc) were provided along with snacks and a raffle basket.
- Younger grades had math night. Thank you to the teachers and staff for organizing! It was a fun event.
- International Cultural Fair took place for the first time. Lots of great performers and food. We hope to continue this event in the future. Thanks to all volunteers!
- Graduations: Pre-K moving up, Kindergarten, & 5th Grade Graduations took place. Congratulations to all!
- Grievances that were raised to the district following the May Election of 2025-2026 PTA Officers have been cleared. More to be discussed in the Nominations Committee Report.
- Elected PTA Officers of the 2025-2026 year have been certified.
- We were notified after the last General Meeting that Mrs. Leto our principal was leaving. Her last day was Friday, May 23.
 - Ms. Sferrazza has been appointed Interim Acting Principal (IAP) by D28.
- Reminder of ongoing fundraisers that will continue:
 - [Box Tops](#) (Scan those receipts with the app!)
 - [Olivers Labels](#)
 - [Annual Appeal](#) (Don't forget corporate match or monthly option!)

Treasurer's Report: Provided by Michael Vislocky, Co-Treasurer

May 2025 Financial Report

| | PTA | Afterschool | Total |
|-------------------------|-----------------------|-----------------------|-----------------------|
| Opening Balance: | \$ 43,862.22 | \$ 133,400.61 | \$ 177,262.83 |
| Income: | \$ 9,295.16 | \$ 46,528.76 | \$ 55,823.92 |
| Expenses: | (\$ 23,827.65) | (\$ 45,369.48) | (\$ 69,197.13) |
| Ending Balance: | \$ 29,329.73 | \$ 134,559.89 | \$ 163,889.62 |

- Note of [Approved Budget](#) (no proposed amendments)

Principal Report - provided by IAP, Ms. Sferrazza

- Ms. Sferrazza says thank you for the welcome and support as she transitions.
- Announcement of new Interim Acting Assistant Principal (IAAP), Dr. Denise Richmond. She is here at the meeting tonight to say hello and will be visiting our school over the last few weeks of school to meet our students and families.
- C30 will most likely be available in fall, officially making Ms. Sferrazza the Principal of AEA.
- Self-introduction by Dr. Richmond to introduce herself and say hello to our AEA Community.

Parent Coordinator Report - provided Ms. Irene Bougatsos

- Summer Fun in the City Workshop will be tomorrow 6/13 *in person* at 8:30am.
 - Topics covered will be events happening around the city this summer.
 - Sign up via provided Google Form
- Tomorrow (6/13) is the **last day** for Pre-K Registration in the school. Please contact Ms. Donna with any questions.
- Report cards will be made available in your MySchools account on the last day of school.
- If you have any other pressing matters with the school, please be sure to contact Ms. Donna ASAP. She does not work over the summer break and will not be responding to emails.

School Leadership Team (SLT) Report - provided by Catherine Dauphin

- Monthly meeting was yesterday (6/11)
- Agenda for this meeting was to brainstorm ideas for “Priority Goals #4 & #5”.
 - Goal #4 states: All students graduate college and career-ready, and have a strong plan and pathway to economic security.
 - Ideas were discussed on how we can bring in programs to expand upon achieving this goal such as Junior Achievement Programs and Career Day. Potential Mock Interviews and banking knowledge with 5th graders.
 - Goal #5 states: all districts and schools are more inclusive and responsive for parents and families including having more families choose NYC Public Schools.
 - Programming - continue programs such as ABC Committee programs, School-provided programs such as Diwali, Dance programs, identify new enrichment programs (IE: Global Classroom)
 - Discussed finding ways to ease transition for Pre-K and Kindergarten students into our school, especially those coming from a daycare setting.
 - Ended with yearly SLT evaluation - survey for parent members providing feedback on leadership of Mrs. Leto
- Reminder all members are always invited to be observers at SLT Meetings.

After School Program (ASP) Updates - provided by Valeria Vavassori-Chen, ASP Committee Co-Chair

- This week is Showcase Week - parents can come and observe what their children have been learning.
 - Please register ahead of time!
- Last day of the ASP this year is Friday, June 20
- Wrapping up end of year financials and paying vendors by the end of June.
- Currently working on programming for Fall, 2025
 - Schedule will be released by the end of June
 - Class registration will be during the summer - stay tuned for that email if you are enrolling in the fall.

Nomination Committee - provided by Kirshe Martinez

- Certification of the PTA Officers from the May election has been completed.
- Reminder of new officers for the 2025-2026 school year are:
 - Co-Presidents: Heather Hernandez & Stacey Shick-Samuels
 - Vice President: Marc Hanan
 - Secretary: Teresa DeVera
 - Co-Treasurers: Lisa Yee & Jin Qiu
 - After-School Program Co-Coordinators: Michelle Gandhi & Valeria Vavassori-Chen
- Election Grievance Update: At the May election, there was a nomination and vote for the position of Compliance Officer. Official grievances were filed afterward regarding this position by members stating that this position was not stated in the bylaws, nor was it introduced before the election with a full description. After the officers, nomination committee, and bylaw committee met with Sonia Rueda, it was confirmed that this can not be a considered valid position, and will not be a part of the 2025-2026 board. Moving forward, any new positions must be introduced, added to the bylaws, and approved by the membership prior to elections.
 - No additional questions or comments were provided on this by the membership.

CEC Report - provided by Kiki Blazeovski-Charpentier

- At the recent CEC end-of-year celebration, our very own Ms. Wong was awarded with the New York City Community Education Council District 28 Certificate of Appreciation! Congratulations, and thank you Ms. Wong for your continuing efforts, support, and dedication to our schools and our children! A well-deserved award!
- CEC Election results are still ongoing and will be ready next week.
 - Reminder from member Heather Cohn that there is currently a runoff election occurring for one slot, and members can still vote until midnight tonight!

ABC Committee Update - provided by Catherine Dauphin

- On 6/23 there will be a Jazz Performance/Workshop Assembly in partnership with Flushing Town Hall. There will be two separate assemblies in order for all students to participate.

Old Business - provided by Kiki Blazeovski-Charpentier

- Enrichment Programs - We have been brainstorming different programs to bring to AEA in the 2025-2026 school year.
 - Get Epic! - is a subscription on the budget for next year
 - Book Break - subscription to literacy content and virtual live author visit
- Read-A-Thon Results have been announced! Congratulations to Ms. Danisi's class who won the pizza party.
 - Individual and Grade awards will be passed out in the coming days.
- AEA at the Mets Night is tomorrow! See you all there!
- June Jamboree - thanks in advance to all volunteers! This will be a fun event for the students including carnival games, dancing, treats, and fun!
- 1st Day School Supplies - you may still order until July 1st.
- Donors Choose VOTE - we unfortunately missed the match last time. In order to try again and purchase items requested by teachers, we need a new vote to approve \$1,006 for Ms. Poullos, Ms. Butchen and Mrs. Bates (will exclude tip to Donors Choose).
 - Motion to approve. Seconded. Motion was approved and vote passed.

SLT ELECTIONS for 2025-2026 school year - conducted by Geraldine Chadenat

- Review of role and responsibilities of SLT members. We have three seats to fill.
- Confirmation of Floor Nominees - No nominees taken from the floor
- Introductions of six nominees - each nominee will have 30 seconds to introduce themselves.
 - Six Nominees (in alphabetical order):
 1. Adia Tucker
 2. Janelle Gleich
 3. Kiki Blazevski-Charpentier
 4. Latrice Pelissier
 5. Noor Alhuda Tamani
 6. Santha Ramakrishnan
- Confirmation that anyone who has already served a term on SLT may run to serve a new term.
- Voting completed through three separate polls. Winner of first poll gets first seat, and will be removed from the second poll. Winner of second poll wins second seat and is removed from third and final poll. Winner of 3rd poll is winner of 3rd and final available seat. Everyone votes for one person per poll.
- Winners announced: Congratulations to all winners!
 - Adia Tucker - first seat winner
 - Janelle Gleich - second seat winner
 - Latrice Pelissier - third seat winner
- IAP Ms. Sferrazza provides a thank-you to the outgoing SLT members and congratulations to new incoming members.

New Business

- Discussion of having some meetings in-person for the 2025-2026 school year. Suggestion to have one fall and one spring meeting in person, as well as the election meeting.
 - There is a motion/proposal to table the decision of the general meeting format until the fall when the new PTA Board and School Admin. can discuss the best way to conduct in-person meetings, and which meetings these might be.
 - Meeting format decision is tabled until the fall.
- Proposed Budget (VOTE Needed) [see proposed budget link](#)
 - Review of proposed budget for 2025-2026 school year
 - Discussion around “emergency” budget line item - given large proposed amount (\$55K), will members still need to approve how those funds get allocated if they get spent.
 - Discussion of cash-flow not be included as operating budget line item and moved below the line.
 - A proposal is made to remove the line item of \$55K as an emergency fund and re-allocate it as a surplus. It is clarified that there is not a question of the management of funds, but simply how they are being presented in the spreadsheet. This is to eliminate the *implication* that the PTA Board can spend upwards of \$55k without member approval of how it is being spent. It is agreed this is not the intention.
 - A motion is made to vote on the budget as is, with the exception of removing the \$55K “emergency fund” as surplus.
 - Motion is second.
 - Motion is approved. Vote to approve budget is passed.

Final Remarks

- Ms. Wong Final Remarks
 - provides final remarks and thank-you's to the outgoing PTA officers, and congrats to the incoming officers

- Thank-you to lunch volunteering parents who have helped her all year
- Thank you to the 5th grade families and best of luck to those moving on from AEA.
- Kiki Final Remarks
 - A thank-you to fellow board members and support throughout the year.
 - Thank-you to all families and those who have supported this journey throughout the school year
 - A thank-you to Valeria and all committee for continued efforts with the ASP.

Meeting adjourned at 9:00pm