



**PTA OF AEA**  
**PTA General Virtual Meeting Minutes**  
**Thursday, March 10th, 2022**

**Call to order at 7:02pm – Stacey Shick Samuels**

5 Executive Board Members (Stacey, Michele, Louise, Vincent, Irina) – total 45 members in attendance. Meeting held virtually via the Zoom platform.

**Motion to approve the minutes from the February 2022 meeting – Louise Verga**

- Motion carries for approval of February Minutes

**Treasurer's Report – Vincent Roulot**

- February 2022
  - Opening balance: \$99,822.40
  - Income: \$933.57
  - Expenses: \$2,626.78: Author Visit (\$258.70), Connect4 Games (\$83.58), Mr. DeJesus gift \$100), 4<sup>TH</sup> Grade Musical Rights (\$1,789.50), Teacher Breakfast (\$395)
  - Ending balance: \$98,129.19
- NYC Vaccine referral program raised total of \$13,000 from 131 school referrals.

**Vice President's Report – Michele**

- **Updated Bylaws** - our bylaws have been updated to be brought into compliance with the new Chancellor's Regulations. We are using the new DOE's standard template and have added AEA-specific language from our former bylaws. Main changes include:
  - language allowing for meetings to be held remotely or hybrid
    - exception – elections cannot be held at a hybrid meeting – full remote or in person only
  - possibility for executive board to use a debit cardThe revised bylaws will be brought to the membership for a vote next month.
- **Popcorn Fundraiser** – coming in the next month.

**President's Report – Stacey**

- **Donors Choose Update** – PTA completed projects for Mr Koines (color printer), Ms Rodriguez (seating).
- **Author Visit** – photos were shared from the 4<sup>th</sup> grade's virtual visit with author Sarah Weeks which PTA funded.
- **Student Planners 2022-23 2<sup>nd</sup> – 5<sup>th</sup> Grade** - Students use planners from 2<sup>nd</sup> grade on to help develop executive functioning skills. We will need an estimated 270 planners for the upcoming school year. Vendor "School Mates" selected after bidding process with previous PTA. Motion to

upgrade the new order from the generic *Value Planner* (\$931.50) to one with custom AEA logo cover (\$1,026)

#### **Voting on \$1,026 expense for custom AEA cover student planners – Stacey Shick Samuels**

- Approved, motion carries.
  
- **SLT Vacancy** - Elaine Lee Wong has been hired as a school aide so has resigned her position on the SLT. In May this position will be elected for the new SLT to fill a full 2 year term. There will be 2 open seats up for election on the SLT.
- **Nominating Committee for PTA Elections** – volunteers needed:
  - **Lacy Bove**
  - **Susanna Lee**
  - **Sandra Moon**
  
- **Teacher Appreciation Week May 2<sup>nd</sup>- 6<sup>th</sup> – Onome Atie-Egone organizer**  
Suggested increase of allocated budget from \$1,600 to \$2,000 with a \$200 contingency
  - Approved, motion carries.

#### **School Leadership Team (SLT) Report – Geraldine Chadenat**

- Meeting held 3/2 (regular time 1<sup>st</sup> Wednesday of month 7:30am, [303SLT@gmail.com](mailto:303SLT@gmail.com) to ask questions)
- March Meeting
  - Mask Policy – DOE had not finalized the new policy when the meeting took place. We are now mask free with the exception of Pre-K. Positive cases should quarantine for 5 days and wear mask on return. If parents would like their child to mask at school this must be enforced at home as teachers cannot.
  - Reminder to complete the school survey – link was shared and has been emailed out by administration and teachers.
  - Parent teacher conference discussion ongoing as to how to make allocation of slots for specialty teachers more equitable.
  - Overview of union policies on retirements – for more details contact SLT directly.

#### **Announcements:-**

- ELA Assessments Grades 3-5 March 29<sup>th</sup> - 31<sup>st</sup>
- Next PTA Meeting April 14th

**Adjournment 8pm**