



PTA OF AEA
PTA General Virtual Meeting Minutes
Thursday, Nov. 18, 2021

Call to order at 7:02pm – Stacey Shick Samuels

3 Executive Board Members (Stacey, Michele, Louise) – total 49 members in attendance.
Meeting held virtually via the Zoom platform.

Motion to approve the minutes from the October 2021 meeting – Louise Verga

- Motion carries for approval of October minutes

Treasurer's Report – Louise Verga

- October 2021
 - Opening balance: \$68,661.29
 - Income: \$2,608.50 (\$768 First Day School Supplies; \$1,840.50 PTA Bake Sale)
 - Expenses: \$1,833.66 (\$1,524.50 RAZ Kids; Bluehost web hosting \$182.88; Ice Packs \$126.28)
 - Ending balance: \$69,436.13

Voting on \$250 expense for accounting firm for PTA annual tax filing – Stacey Shick Samuels

- Approved, motion carries.

IRS Late Filing for 2020-21 Period – Rohit Misra (former Treasure)

- Due to circumstances under Covid the filing was late last year, the previous PTA contested the fine due to mitigating circumstances of the pandemic. This has been accepted by the IRS and the late fee waived. Issue resolved.

Vice President's Report – Michele Molfetta

- **Harvest Parade** Held Friday October 29th – Great success, \$1,840.50 raised – thanks to all volunteers and donations.
- **Make-up Parade for 2 Quarantined Classes** – PTA requested a full parade for those classes so that families could participate. PTA board voted for emergency expense to fund the purchase of coffee and munchkins for the event at a cost of \$92.03
 - **Vote to approve the emergency expense – motion carries**

President's Report – Stacey

- **Picture Day Update** – makeup photos will be taken Monday December 13th, retakes and sibling photos will be offered upon request – signup sheet was sent out via PTA email.

- **Covid Vaccine City Incentive** – reminder for children who get their first shot at city-run sites if you list PTA of AEA as the referring agency the PTA will get \$100 for each child.
- **Kew & Willow Book Fair Fundraiser** – Will run Nov 28th -Dec 3rd online and in store, PTA will get 15% of proceeds from sales with code PS303Q and participants entered into raffle.
- **Annual Appeal Launch**
 - The PTA have decided to lower the suggested donation amount this year to \$100, to be mindful of the difficult year our community has had. The hope is increased participation from all families at any amount will still make this a hugely successful fundraiser for the student's future needs.
 - Paypal, checks accepted. No cash.
 - Corporate donation matching encouraged.

School Leadership Team (SLT) Report – Elaine Lee-Wong

- Meeting held 11/3 (regular time 1st Wednesday of month 7:30am, 303SLT@gmail.com to ask questions)
- Nov Meeting
 - Mrs. Leto shared NYS testing scores for ELA and Math with the SLT members. For 3rd thru 5th grade collectively: ELA 98% scored 3 and 4 and for math 91.6% scored 3 and 4. 67% of the kids took the test.
 - Neighbors on 69th Avenue and 68th Drive have complained about the noise level during drop off in the morning. Mrs Leto shared with PTA, not much she can do on this as outside school premises.
 - There is a very strict and regimented Covid-19 protocol to follow as a school. School is required to call any potential or positive case into the situation room. Situation room sends email to school and school sends it to the school community. The school is informed what to do next, who needs to quarantine, if class is closed or not. The school community is informed.
<https://www.schools.nyc.gov/school-life/health-and-wellness/covid-information>
 - Grading Policy Update: During Covid the grading policy was MT (meet standards) or N (needs improvement)
This year, we will return to the normal grading system of 1, 2, 3, 4.
<https://drive.google.com/file/d/1JFGs5wZGY8ndX225uViA5zLWJ1RynKkd/view>
Report cards can be viewed on “My School Account” - all parents should have access to this. If you don't, the school can help you with it.
<https://www.schools.nyc.gov/learning/student-journey/nyc-schools-account>
 - SLT Remuneration: SLT members are eligible to receive an annual remuneration of \$300. Members may receive the fee upon completing 30 hours of service on the SLT and attending a mandatory DOE training session relating to CEPs and budget issues each year. You can also waive the fee and have the school receive the fee for their school budget. Form was sent out by Mrs. Gallo for each member to fill out

Racial Equity Committee - Simone Dornbach

Upcoming family Zoom event “*We Are Grateful*” 11/19. Questions to 303racialequity@gmail.com

Announcements:

- Thursday December 9th – Next PTA Meeting
- November 28th – Kew & Willow Book Fair
- Monday December 13th – Photo Make Ups

Adjournment 7:57 pm