



**PTA General Virtual Meeting Minutes  
Thursday, January 14, 2021**

**Call to order at 7:03pm - Shirley Chun**

5 Executive Board Members and about 55 in attendance.

Meeting held virtually via the Zoom platform.

- Roll Call
- Introduction of Sonia Rueda, LMSW, Family leadership coordinator - reach out to Sonia for any issues/concerns within PTA and/or district wide events. Email: [srueda@schools.nyc.gov](mailto:srueda@schools.nyc.gov)
- Community Guidelines reviewed

**Motion to approve the minutes from the December 2020 meeting - Onome Atie-Egone**

- Motion carries for approval of Thursday December 10th meeting minutes
  - Chancellor's regulations on meeting minutes distribution
    - A draft of minutes must be distributed at the scheduled meeting for review and approval
    - We will be adding in more time so everyone gets a chance to review the meetings before we motion for approval. We cannot send out the draft earlier than we currently do.

**Co-President's Report - Elaine Lee-Wong/Simone Dornbach**

- PTA Ongoings/Business
  - Updates from CEC- Simone
    - City wide working groups (Meeting held 1/7/2021) -Mayor and DOE are committed to expanding the diversity plan to all 32 districts. All working groups are on pause until further notice.
      - It was suggested to have a cohort of all working groups together to share past experiences to help plan for next steps. Also, DOE to assess commitment of current working group members
      - WXY involvement will be evaluated on an individual basis.

- On 11/2019 a working group of D28 was formed to formulate a diversity plan
  - Upcoming CEC Elections -
    - Every family can vote (previously only PTA/PA executive board & SLT could vote)
    - One vote per child
    - You need NYCSA DOE student account to vote and/or run for office
    - Application opens in February
    - Meet the candidates - March 15 - April 30th
    - May 1st - May 11th - voting opens
    - New term - July 1st 2021 - June 30th 2023
    - Please consider running we need our parents involved in the CEC
  - Chancellor Virtual town hall - 2/4/21 - 6:30pm - 7:30pm
    - Opportunity for our school to re-raise for consideration to revert our school back to a choice school. Email PTA if you need more information or would like to get involved. Michele Molfetta & Stacey Shick-Samuels have represented the school on these issues
      - Registration link: <https://learndoe.org/cec/>
- PTA & AEA - **Elaine**
  - Past Fundraising:
    - Double Good - \$2905.00
    - Mask Chain - \$420 (30 mask chains sold)
  - Upcoming Fundraiser:
    - Miss Chocolate - coming in February
    - Boon Supply- virtual sale - bags and kitchen utensils
  - Nurse Yana send her thanks for the ice packs
  - PTA Facebook page - updates on questions asked prior to joining Facebook & community guidelines to match PTA meeting guidelines.
  - Quarterly PTA board Meeting with Mrs. Leto:
    - ECC building (pre-K and kindergarten building) - now has air purifiers in classrooms
    - Working with SCA to get air purifiers in the OT room

- CASA after school grant - music program run by Flushing Hall. We got the grant again. School is working out logistics- programs, grades and how we can do this program virtually
- NY POPs - looking to see if we can get this program back
- Partnership with MS217 to offer math tutoring to our students. Virtual math tutoring for 5th graders. Our school administration will send out more information about this.
- Ms. Sferrazza's (1st grade teacher on the safety committee) dad passed away at the beginning of the school year. Her family has donated in her father's honor blackout shades for each classroom's door.

### **Treasurer's Report - Rohit Misra**

- December 2020
  - Opening balance: \$59,142.96
  - Income: \$2,402.79
  - Expenses: \$453.46
    - Go Math (left over balance on account for 4th grade books)
    - Ice Packs
  - Ending balance: \$61,092.29
- Annual Appeal Update - \$26,308.39 collected as of 12/31/20. 32% of participation from the whole school.
  - Receipts going out shortly, but if you need one sooner, contact the PTA
- 2020-2021 - Interim PA/Financial Report (this was sent with this month's meeting zoom link)
- 2021-2022 Budget Planning (in the works, Mrs. Leto/teachers haven't met to discuss programming for next year, survey to help with planning)
- Insinuations of financial improprieties posted on PTA FB page
  - We do not take this or any allegations lightly. We like to propose to start an audit committee to rule out any irregularities for this current PTA administration and/or past PTA administration. Any concerns should be reported to Mrs. Leto, the police, SCI (<https://nycsci.org>) & FACE (Bibi Matadin-BMatadin@schools.nyc.gov)

- Tablets have been delivered to the school that still needs to be claimed. Please reach out to the school office if you requested a DOE tablet.

### **School Leadership Team Report - Stacey Shick Samuels**

- Most of meeting this month was a required training
- School reviewing if other blended grades can return to 5 days a week in classroom learning - surveys went out in December to 2nd and 4th grade blended cohorts - nothing settled. Students in younger grades ( pre-k, kindergarten, and first grade) should not expect any changes to their current blended learning schedule (these classes are very large)
- Virtual tour for prospective kindergarten parents was held on 1/8/2021
- SLT email: [303SLT@gmail.com](mailto:303SLT@gmail.com) - you can reach out with any questions/concerns

### **Old Business**

- Annual Holiday Collection Update - Vartges
  - 150 families participated we raised about \$5500 - we did not have to dip into PTA funds
  - \$5175 in gift cards purchased- 27 teachers @ \$150 each & 15 staff @ \$75 each as agreed during our PTA meeting
  - \$325 balance - will be used for future teacher & staff events
  - Thank you parents for your generosity during these unprecedented times

### **New Business**

- PTA SURVEY
  - Email survey to get feedback on how to move forward and how to better our entire community. Please fill out when you get it.
- Fundraiser Approval
  - Miss Chocolate, Boon Supply, Read A Thon, & Aigner Chocolates
    - Motion carries to run all these fundraisers
- Bylaws Amendment - we need to form a bylaw committee to amend the bylaws and then these will be voted on for approval during meetings
- Q&A - For parents
  - When is pre-K admission - not announced yet but usually announced after the close of kindergarten. Kindergarten closes 1/19/21

- Bylaws Amendments - who is currently on the committee? Simone Donbarch, and other parents ( like 4 parents- this was before COVID). We can form a new committee and past committee members are welcome to rejoin.
- Hot Lunches - no new updates on hot lunches in the classroom. PTA will bring back to our administration.
- ELA Test - no guidance no ELA test yet

**Announcements - Shirley**

- Monday, January 18th - NO SCHOOL - Martin Luther King Jr. Day
- Wednesday, February 3rd - SLT Meeting
- Thursday, February 4th - D28 CEC Town Hall Meeting
- Thursday, February 11th - PTA Meeting
- Friday, February 12th - NO SCHOOL - Lunar New Year
- Monday, Feb. 15th - Friday, Feb. 19th - NO SCHOOL - Mid Winter Recess

**Adjournment time at 7:53 p.m.**