



**PTA** <sup>OF</sup> **AEA**  
**PTA General Meeting Minutes**  
**Thursday, March 12, 2020**

**Call to order at 7pm**

Three Executive Board Members and 11 parents in attendance.

**Motion to approve the minutes from the February 2020 meeting - Sheryl Hirshon**

- Motion passed without objection.

**Co-President's Report - Elaine Lee-Wong/Simone Dornbach**

- Double Good popcorn fundraiser - we earned \$3,699. It was so successful we want to do it again next year. They have an option for a short 4-day pop-up on-line shop delivered to the house (must pay shipping) and the school still gets 50%. Maybe we could do it in May?
- Miss Chocolate fundraiser - we had approximately \$5,000 in sales. Delivery is scheduled for the week of April 1st, but what if schools are closed. Arrangements will be made.
- Panera fundraiser - we raised \$108.73.
- Parent-teacher conference bake sale raised \$943. PTA purchased Chinese food for the teachers for dinner. Teachers say "Thank you" to parents.
- Shake Shack fundraiser to be scheduled at the end of April or beginning of May.
- Ms. Vasilakis and Ms. Bonthuys were scheduled to appear tonight, but asked to be excused and will reschedule.
- Parents' Night Out archery event has been cancelled.
- CEC report by Simone: New District 28 Superintendent is Dr. Tammy Pate; everyone needs to fill out the census; school budget base per school is \$225,000 plus additional money per student; NYS owes NYC schools over \$1 billion, 81-89% of what the city is supposed to get. City trying to get the rest.

## **Treasurer's Report - Elaine Lee-Wong** (Treasurer Edward Suh was absent)

- February 2020
  - Opening balance: \$52,692.56
  - Income: \$10,129.48 (Mostly Double Good + Miss Chocolate Fundraising)
  - Expenses: \$13,926.00
    - Ms. Stewart \$10,400
    - Popcorn payment - \$3,000 (approximately)
    - Nurse supplies - Ice packs for ECC \$130
    - Teacher dinner \$199.48 (previously approved for up to \$200)
    - Recess games \$116.32 (previously approved)
  - Ending balance: \$48,896.04
- Motion to approve the purchase of 3 walkie talkies for \$1,432.20 approved without objection.
- Motion to purchase office supplies for \$81.59 approved without objection.
- Motion to purchase stamps and mailing out Box Tops for \$12.75 approved without objection.
- Motion to approve purchase of rolling carts and hangers for Mrs. Bonthuys for drama productions for \$106.96 approved without objection.

## **School Leadership Team Report - Stacey Shick Samuels**

- SLT meeting held on March 5.
- Diversity process: 303 is scheduled for a WXY meeting on 5/12 at 6pm. It will be open to the public, but we are hoping for 303 parents to get priority.
- Parent-led committees. This is Jannie 's initiative. The goal is to have parents get more involved (e.g., 5th grade yearbook, graduation, after-school knitting club, etc.) Maybe something for Kindergarten? Grant writing skills needed. Survey to come. Parents are preferable to outside vendors because they do not need permits.
- Coronavirus - they encourage more handwashing. Please do not send in sick kids. Kids can not return unless fever free for 24 hours. Kids need to wash at lunch. Nurse Yana taught handwashing to the younger kids and Mrs. Bonthuys taught the older kids.
- Health curriculum - there is a limited amount parents may opt out of. There is nothing controversial until they get older. School is working on training more staff to do lice checks.
- Breezeway - mostly done except for cosmetic work. It still needs inspection, which will hopefully happen this month. Once it is approved, they can talk to the SCA about removing the barricades. Mrs. Leto wants to restore recess.
- 303 will get one extra specialty teacher next year and art is the priority. Depending upon the funding, there is a possibility of a second specialty teacher (which will not be decided until August). Who gets what will be determined later. Each specialty

teacher can cover 25 class periods, so the new art teacher may not be able to cover all the classes. PTA needs to decide if Ms. Stewart can be funded to fill in any gaps.

- Ms. Lauren, the part-time aide, left 303. School is interviewing new candidates.

### **Old Business**

- By-Law amendments - being postponed until next month.
- Middle school committee - has not been formed yet
- Media team - help is definitely needed. The school is not sure what will happen with the productions this year. A parent suggested that the administration communicate the no camera policy to the school. Many parents are not aware and it may encourage volunteers.
- Nominating committee - the next meeting will be the nominations. The committee needs to send the letter out and start polling for candidates (at least 2 Presidents, 2 Secretaries and 2 Treasurers). A parent asked if there could be seats for new parents? One local school has 2 seats for new parents. It may need an amendment to the bylaws for it to happen.

### **New Business**

- Scholastic book fair - Elaine learning how to conduct one.
- Read a thon - scheduled for May 2020. Ashley Salazar is looking for a team to work on it.
- Future PTA meetings may have to be postponed due to the virus. While emergency meetings can be held, they need to be on school grounds. Rules do not permit voting during virtual PTA meetings.
- Emergency authorizations for (1) health and emergency items, (2) drama items, (3) teacher appreciation items and (4) office items for PTA. Motion to approve spending for up to \$1000 in each category until the end of the school year if schools are closed or PTA meetings cannot be held. Motion carries with no objection.

### **Announcements**

- Spirit week is coming up - week of 3/16.
- ELA testing for 3rd-4th grades is coming up.
- Raffle - Free raffle tickets to all parents in attendance as thanks for coming. Miss Chocolate Goodie Bag (cookie dough, candy, recipe book, etc.). Winner is Geraldine Chad.
- Next PTA meeting is scheduled for 4/23/20.

**Adjournment time at 8:00pm.**